

Hodgkins Library Meeting

Regular Meeting Minutes

April 15<sup>th</sup>, 2019

Opening of the Meeting:

The meeting was called to order at 7:05pm by Mrs. Lisa Carson

Present: Mrs. Adriana Romano, Mrs. Sue Cappa, Mr. Joe Young, Mrs. Lisa Carson, Mrs. Rose Marie Lopez, Mrs. Sharon Wells, Mrs. Stephanie daSilva

Also Present: Victoria Tracy, Director, Joe Lightcap, Baker Tilly

Motion to approve minutes from March 18<sup>th</sup>, 2019 Regular Board Meeting made by Mrs. Carson Second by Mrs. Cappa Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopez, Mrs. Wells, Mrs. daSilva

Motion to go into closed session for approval of closed session minutes of the March 18<sup>th</sup>, 2019 Regular Meeting made by Mrs. Carson second by Mr. Young Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopez, Mrs. Wells, Mrs. daSilva

Closed at 7:15pm

Opened at 7:17pm

Public Comments: none

Financial Report: Motion to approve financial report for March as presented by Joe Lightcap from Baker Tilly. Motioned by: Mrs. Carson seconded by Mrs. Lopez Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopez, Mrs. Wells, Mrs. daSilva

Attorney's Report: None

President's Report: None

Director's Report: The circulation Statics for the month of March 10 users added, 1867 check outs, 2316 check ins, 799 ILL sent, 277 ILL received. Braden Business Systems picked up old photocopier. Meeting on April 4 with Rick McCarthy from Studio GC to discuss a feasibility assessment for a possible building project. Vincent Cainkar sent memo regarding minimum wage increase.

Discussion: Trustee Review Facts File Ch. 11 Fundraising for 2020 Per Capita Grant

New Business:

Approve Carpet Cleaning by Dunne for \$1098.00 Motioned by: Mr. Young Second: Mrs. Romano Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopez, Mrs. Wells, Mrs. daSilva

Approve Change to Library Policy 6A Authority to spend from \$20,000 to \$25,000. Motioned by Mrs. Carson Second: Mr. Young Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopes, Mrs. Wells, Mrs. daSilva

Approve Feasibility Assessment Proposal From Architectural Services Proposal \$2,600.00. Motioned by Mrs. Carson Second: Mrs. Romano Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopez, Mrs. Wells, Mrs. daSilva

Approval 20 ton HVAC Replacement Proposal from Southwest Town Mechanical Services for \$18, 473.00. Motioned by: Mrs. Carson Second: Mr. Young Voting Ayes: Mrs. Romano, Mrs. Cappa, Mr. Young, Mrs. Carson, Mrs. Lopez, Mrs. Wells, Mrs. daSilva

Director Tracy and Mrs. Carson presented a Thank You plaque for Mrs. Cappa and Mrs. Lopez for their time and dedication to the Board.

Motion to adjourn by: Mrs. Lopez Second: Mrs. Well

Adjournment 7:30pm