

Hodgkins Library Meeting

Regular Meeting Minutes

March 18th, 2019

Opening of the Meeting:

The meeting was called to order at 7:04 PM by Lisa Carson.

Present: Sue Cappa, Stephanie DaSilva, Adriana Romano, Lisa Carson, Joe Young

Also Present: Victoria Tracy, Director, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly.

Absent: Rose Marie Lopez, Sharon Wells

Motion to approve minutes February 18th, 2019 Regular Board Meeting. Tabled for April regular board meeting

Public comments:

None

Financial Report: Motion to approve the financial report for February as presented by Joe Lightcap from Baker, Tilly, Virchow Krause as presented. Motioned by: Mrs. Carson, Seconded by Mrs. Cappa. Voting Ayes: Mrs. Cappa, Mrs. DaSilva, Mrs. Romano, Mrs. Carson, Mr. Young

Attorney's Report:

Reminder of minimum wage increases beginning Jan. 1, 2020.

President's Report:

None

Director's Report

The Circulation Statics for the month of February: 8 users added, 1452 check outs, 1680 check ins, 808 ILL sent, 231 ILL received. Library's annual certification was completed and filed with the state library. The library passed the annual inspection of the Pleasantview Fire Protection District. The library also passed the Acceptance Facility inspection from the Chicago Passport Agency.

New Business

Motion to approve renewal of the Ancestry Database for \$1320.80. Motioned by Mrs. Carson, Seconded by Mrs. Romano. Voting Ayes: Mrs. Cappa, Mrs. DaSilva, Mrs. Romano, Mrs. Carson, Mr. Young.

Approval of renewal of CDARS Account: Tabled for April regular board meeting.

Executive Session

Motion to adjourn at 7:16 p.m. to go into closed session. Motioned by Mrs. Carson, Seconded by Mrs. Dasilva. Voting Ayes: Mrs. Cappa, Mrs. DaSilva, Mrs. Romano, Mrs. Carson, Mr. Young.

Motion to reconvene to Regular session at 7:18 p.m. Motioned by Mrs. Carson, Seconded by Mrs. Cappa. Voting Ayes: Mrs. Romano, Mrs. DaSilva, Mrs. Romano, Mrs. Carson, Mr. Young.

Motion to keep all Closed Session Minutes closed except October 15th, 2018. Motioned by Mrs. Carson, Seconded by Mrs. Cappa. Voting Ayes: Mrs. Cappa, Mrs. DaSilva, Mrs. Romano, Mrs. Carson, Mr. Young.

Adjournment

Motion to adjourn at 7:19 p.m. Motioned by Mrs. Carson, Seconded by Mrs. DaSilva. Voting Ayes: Mrs. Cappa, Mrs. DaSilva, Mrs. Romano, Mrs. Carson, Mr. Young.

Next Regular Meeting, Monday April 15th, 2019

Respectfully Submitted by:

Joseph Young

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