

Hodgkins Library Meeting Regular Meeting Minutes April 16, 2018

The meeting was called to order at 7:00 PM by Lisa Carson.

Present: Joe Young, Holly Klotz, Stephanie DaSilva, Lisa Carson, Rose Marie Lopez
Also Present: Victoria Tracy, Director, Elizabeth Attard, Louis F. Cainkar Ltd., Michael Cipolla , Baker Tilly.

Absent: Sharon Wells, Sue Cappa

There were no public comments for this meeting.

Motion to approve minutes March 19, 2018 Regular Board Meeting with a change to the date from 2017 to 2018. Motioned by: Mrs. Carson, Seconded by Mrs. DaSilva. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve the financial report presented by Michael Cipolla from Baker, Tilly, Virchow Krause as presented. Motioned by: Mrs. Carson, Seconded by Mrs. DaSilva. Voting Ayes Mrs. Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Attorney's Report

Elizabeth reminded the board to file their Ethic's Statement as they will be due soon.

President's Report

None

Director's Report

The Circulation Statics for the month of March are: 17 users added, 1879 check outs, 2034 check ins, 844 ILL sent, 366 ILL received. Heritage Technology Solutions (HTS), which is our IT company, has transitioned well. Issues missed by our old company are in the process of being corrected. Installation of the new bathroom stall are completed. Phone problems are still an issue, Tori will be meeting with HTS to discuss possible phone upgrades, hoping this will eliminate the current issues. The 2017 Per Capita grant has been received in the amount of \$1,472.91. The library has added a smartphone app called Remind. This app will send out reminders about upcoming programs.

Communications

Director Tracy presented the IMRF 2019 preliminary rate of 11.82%. The rate for 2018 was 10.96%.

Old Business

Motion to approve Benchmarking proposal as presented. Motioned by Mrs. DaSilva, Seconded by Mrs. Klotz. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

New Business

Motion to approve FY2019 staff increases as presented. Motioned by Mrs. DaSilva, Seconded by Mrs. Klotz. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve engagement with Baker Tilly for the Annual Financial Audit. Motioned by Mrs. Carson, Seconded by Mr. Young. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve renewal of maturing CDARS account to renew for 52 weeks. Motioned by Mrs. Carson, Seconded by Mrs. DaSilva. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve of Piper Mountain Webs Services for \$600.00. Motioned by Mrs. Carson, Seconded by Mr. Young. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve purchase and installation of new computer for the Children's Computer Lab not to exceed \$3,713.00. Motioned by Mr. Young Seconded by Mrs. Klotz. Voting ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve Prime pavement, LLC for parking lot sealcoating and re-stripping as presented. Motioned by Mrs. Carson Seconded by Mr. Young. Voting ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Stucco repair quote was tabled.

Motion to approve Closed Session Minutes of the March 19, 2018 Regular Meeting. Motioned by Mr. Young, Seconded by Mrs. Carson. Voting ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to adjourn at 7:41 p.m. Motioned by Lisa Carson, Seconded by Stephanie DaSilva. Voting Ayes Mr. Young, Mrs. Klotz, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Next Regular Meeting, Monday, May 21, 2018

Respectfully Submitted by:

Rose Marie Lopez

Rose Marie Lopez, Secretary