

# **Hodgkins Library Meeting Regular Meeting Minutes July 17, 2017**

The meeting was called to order at 7:03 PM by Lisa Carson.

Present: Joe Young, Sue Cappa, Stephanie DaSilva, Lisa Carson, Rose Marie Lopez  
Also Present: Victoria Tracy, Director, Elizabeth Attard, Louis F. Cainkar Ltd.

Absent: Holly Klotz, Sharon Wells

Motion to approve minutes of June 19, 2017 Regular Board Meeting. Motioned by: Mrs. Carson, Seconded by Mrs. DaSilva. Voting Ayes Mr. Young, Mrs. Cappa, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

There were no public comments for this meeting.

Financial report was postponed for next meeting.

## **Attorney's Report**

None

## **President's Report**

None

## **Director's Report**

The Circulation Statics for the month of June are: 15 users added, 2073 check outs, 2126 check ins, 675 ILL sent, 278 ILL received. RAILS released their toolkit for Library websites and made several helpful suggestions for our website. The new router was installed on June 20<sup>th</sup>. Director Tracy and Alicia attended the ALA conference the weekend of June 24<sup>th</sup>. E-Rate modifications from AT&T for FY 2017 were received and approximately \$1,400.00 in overpayment will be applied toward future invoices. Infinity Signs picked up the letters for powder coating.

## **New Business**

Motion to approve Chicago Project Management capital plan proposal. Motioned by Joe Young, Seconded by Stephanie DaSilva. Voting Ayes Mr. Young, Mrs. Cappa, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Motion to approve RWK IT audit for the amount of \$2,500.00. Motioned by Lisa Carson, Seconded by Joe Young. Voting Ayes Mr. Young, Mrs. Cappa, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Discussion of preliminary FY18 budget.

Motion to adjourn at 7:27 p.m. Motioned by Lisa Carson, Seconded by Stephanie DaSilva. Voting Ayes Mr. Young, Mrs. Cappa, Mrs. DaSilva, Mrs. Carson, Mrs. Lopez.

Next Regular Meeting, Monday, August 21, 2017

Respectfully Submitted by:

*Rose Marie Lopez*

Rose Marie Lopez, Secretary