

Hodgkins Library Meeting

Regular Meeting Minutes

Monday February 15th, 2021

1. Opening of the Meeting

Call to order and roll call

The meeting was called to order at 7:02pm by Mrs. Lisa Carson

Present: Mrs. Adriana Romano, Mr. Joe Young, Mrs. Lisa Carson, Mrs. Stephanie DaSilva, Mrs. Becky Carrasquillo

Also, Present: Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly.

Absent: Mrs. Sharon Wells, Mrs. Anne Clancy

Approval of the minutes of the January 18th, 2021 Regular Board Meeting

Motion to approve the minutes of the January 18th, 2021 regular board meeting. Motioned by: Mrs. Carson

Seconded by: Mr. Young Ayes: Mrs. Romano, Mrs. Carson, Mr. Young, Mrs. Carson, Mrs. Carrasquillo

Public Comment

None

2. Reports

Financial Report

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by Mrs. Carrasquillo.

Ayes: Mrs. Romano, Mrs. Carson, Mr. Young, Mrs. Carson, Mrs. Carrasquillo

Attorney's Report

None

President's Report

None

Director's Report

- Summer Planning is underway.
- Encouraging staff to attend as much continuing education as possible
- Committee meetings stated and miking progress
- SWAN Reports for the month of January 2021
- We had 662 patron transactions where an item was checked out our renewed
- We moved 2,107 items between our patrons and interlibrary loan

- We distributed 240 kits from various programs for kids and adults in January

3. Discussion

- **Serving our public 4.0, Chapters 6 Discussion**
- **COVID-19 Update Discussion**
 - **Stated a reservation system to reserve time to access computers or books**
- **Committee Meeting Planning Discussion**

4. New Business

Approve/Deny Intergovernmental Agreement for Lawn Care

Motion to Approve Intergovernmental Agreement for Lawn Care Motioned by: Mrs. Carson Seconded by Mr. Young. Ayes: Mrs. Wells, Mrs. Romano, Mrs. DaSilva, Mrs. Carson, Mr. Young, Mrs. Clancy, Mrs. Carrasquillo

Approve/Deny removal of section 8, Personnel Policy, From policy Manual

Motion to Approve removal of section 8, Personnel Policy, From policy manual.

- Tabled by board until Employee Manual is complete. Not removing Section 8 from policy right now.

5. Adjournment

Next meeting Date- March 15th, 2021 at 7:00pm

Motion to adjourn meeting by: Mrs. Carson, Seconded by Mr. Young Ayes: Mrs. Romano, Mrs. Carson, Mr. Young, Mrs. Carson, Mrs. Carrasquillo

Meeting Adjourned at 8:00pm

Minutes prepared by: Adriana Romano, Secretary