

Regular Meeting Minutes

Monday April 21st, 2021

1. Opening of the Meeting

Call to order and roll call - *The meeting was called to order at 7:01pm by Mrs. Lisa Carson*

Present: Lisa Carson, Stephanie DaSilva, Anne Clancy, Joe Young

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

Absent: Adriana Romano. Sharon Wells, Becky Carrasquillo

1.01 - Approval of minutes of the March 15th, 2021 Regular Board Meeting

Motion to approve the minutes of the March 15th, 2021 Regular Board Meeting. Motioned by: Mrs. Carson

Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

1.01 - Approval of minutes of the March 15th, 2021 Regular Board Meeting

Motion to approve the minutes of the April 1st, 2021 Special Board Meeting. Motioned by: Mrs. Carson Seconded

by: Mrs. Clancy - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

1.03 - Public Comment

None

2. Reports

2.01 - Financial Report

Motion to approve the financial report for October 2020 as presented. Motioned by: Mrs. Carson, Seconded by

Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

2.02 - Attorney's Report

- No Report

2.03 - President's Report

- No Report

2.04 - Director's Report

- Working to identify repairs/updates to the building
- Edits on Strategic Plan, employee handbooks, and Library policies
- Newsletter updates/improvements
- Tentative reopening plan to resume normal operations June 1st.
- Summer programming planning

3. Discussion

3.01 – Serving Our Public 4.0 Ch. 8 Reading/Discussion

3.02 – Building Updates Discussion

- Working to reach out to companies to identify work to help improve the functionality of the building
- IT Vendor & Technology Improvement Plan
- Lighting updates
- Carpet cleaning
- Plaque at corner of Lyons and Wenz in need of repair
- Looking for quotes to power wash the exterior of the building

3.03 – Cook County Reporting Updates

- Election results

4. Discussion

4.01 – Motion to enter closed session

Motion to enter closed session at 7:21 pm. Motioned by: Mrs. Carson, Seconded by Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

4.02 – Resume closed session

Resume open session at 8:12 pm by Mrs. Lisa Carson

Present: Lisa Carson, Stephanie DaSilva, Anne Clancy, Joe Young

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

5. New Business

5.01 - Approve/Deny Carpet Cleaning Quote

- Motion to approve Dunne Cleaning Specialists at \$1,098.00. Motion by Mrs. Carson. Seconded by Mrs. DaSilva. Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

5.02 – Approve/Deny RWK Network Improvement Quote

- Motion to approve RWK at \$13,594.97. Motion by Mrs. Carson. Seconded by Mrs. DaSilva. Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

5.03 – Approve/Deny Twin Supplies Invoice

- Motion to approve Twin Supplies at \$650.00. Motion by Mrs. Carson. Seconded by Mrs. DaSilva. Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

5.04 – Approve/Deny Impact Sign Supply Invoice

- Motion to approve Dunne Cleaning Specialists at \$1,160. Motion by Mrs. Carson. Seconded by Mrs. DaSilva. Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

5.05 – Approve/Deny Director Compensation

- Tabled. Personnel Committee will meet to make recommendations.

6. Adjournment

6.01- Next meeting Date-May 17th, 2021 at 7:00pm

6.02 - Adjournment of the Meeting

Motion to approve the financial report for October 2020 as presented. Motioned by: Mrs. Carson, Seconded by Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mr. Young

Meeting Adjourned at 8:19pm

Minutes prepared by: Joseph Young

