

## **Regular Meeting Minutes Monday July 20th, 2020**

### **1. Opening of the Meeting**

#### **Call to order and roll call**

The meeting was called to order at 7:02pm by Mrs. Lisa Carson

Present: Lisa Carson, Sharon Wells, Joe Young, Stephanie DaSilva, Adriana Romano, Becky Carasquillo, Anne Clancy

Also, Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Anna Wiszowaty, Baker Tilly

Absent: N/A

#### **Approval of minutes of the June 18th, 2020 Regular Board Meeting**

Motion to approve the minutes of the June 18th, 2020 Regular Board Meeting. Motioned by: Mrs. Carson

Seconded by Mr. Young Ayes: Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Wells and Mrs. Clancy

#### **Approval of minutes of the June 18th, 2020 Special Meeting**

Motion to approve the minutes of the June 18th, 2020 Special Meeting. Motioned by: Mrs. Carson Seconded by: Mr. Young Ayes: Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Wells and Mrs. Clancy

#### **Public Comment**

NONE

### **2. Reports**

#### **Financial Report**

Motion to approve the financial report for June 2020 as presented. Motioned by: Mrs. Carson, Seconded by Mrs. Wells. Ayes: Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Wells and Mrs. Clancy

#### **Attorney's Report**

New fiscal year starts July 1st, 2020. Need new tentative budget number for next fiscal year.

#### **President's Report**

None

## **Director's Report**

- *LED Upgrade*
- *Sealcoat Update*
- *Wi-Fi Upgrade*
- *Patron Reservations*
- *Business operations Update*
- *New Hire Update*
- *Staff Update*
- *Audit Update*

### **3. Discussion**

- **Discussion on Buildings and Grounds**
- **Discussion on COVID-19 Updates**
- **Discussion on Grant Spending**
- **Discussion on Tuition Reimbursement Policy**
- **Discussion on Wi-Fi Upgrade**
- **Discussion on Library Automated Systems**
- **Discussion on Committee Meetings**

### **4. New Business**

#### **Motion to approve/deny Tuition Reimbursement**

Motion to approve \$2,610.00 for tuition reimbursement for Motioned by: Mrs. Carson Seconded by: Mr. Wells  
Ayes: Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Wells and Mrs. Clancy

### **5. Adjournment**

**Next meeting Date- August 17<sup>th</sup>, 2020 at 7:00pm**

Motion to adjourn meeting by Mrs. Carson, Seconded by: Mrs. Wells Ayes: Mr. Young, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Wells and Mrs. Clancy

Absent: N/A

*Meeting Adjourned at 8:08pm*

Minutes prepared by: Adriana Romano, Secretary