

Regular Meeting Minutes

Monday September 21st, 2020

1. Opening of the Meeting

Call to order and roll call

The meeting was called to order at 7:00pm by Mrs. Lisa Carson

Present: Lisa Carson, Stephanie DaSilva, Adriana Romano, Becky Carasquillo, Anne Clancy (Entered meeting at 7:08pm)

Also, Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joseph Lightcap, Baker Tilly

Absent: Joe Young, Sharon Wells

Approval of minutes of the August 17th, 2020 Regular Board Meeting

Motion to approve the minutes of the July 20th, 2020 Regular Board Meeting. Motioned by: Mrs. Carson

Seconded by: Mrs. Carrasquillo Ayes:, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Clancy

Public Comment

NONE

2. Budget and appropriations Hearing

Adjourn regular meeting and enter Budget & Appropriations Hearing

Start Time: 7:05pm

Motion to enter into Budget & Appropriations Hearing Motioned by: Mrs. Carson, Seconded by Mrs. DaSilvia

Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Clancy

Public Comment

NONE

Adjourn Budget & Appropriations Hearing and reenter Regular meeting

End Time: 7:05pm, Re-Enter Regular meeting: 7:06pm

Motion to End Budget & Appropriations Hearing and enter Regular meeting. Motioned by: Mrs. Carson,

Seconded by Mrs. DaSilvia Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Clancy

3. Reports

Financial Report

Motion to approve the financial report for August 2020 as presented. Motioned by: Mrs. Carson, Seconded by Mr. Carrasquillo Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Clancy

Attorney's Report

None

President's Report

A question was brought to the board as to resume in person meetings starting in November or remain remote. The board has decided to resume in person meeting starting in November while following all CDC safety recommended guidelines.

Director's Report

- **Popularity of Hot Spots of which are in high demand (we currently have 11 Hotpots)**
- **No. of Transactions: 481**
- **August Computer Users: 54**
- **July Materials Circulated (checkout and ILL) 1529 Items**
- **Directors University**
- **IPLAR submitted on time**
- **Healthy of staff and cleaning update**
- **Staff engagement in the community**

3. Discussion

- **COVID-19 Information Update**
- **Grant Information Update**
- **Technology Update**
- **2021 Per Capita Grant Requirement Update**
- **LIMRiCC Information Update-BCBS Changing to Aetna due to an extreme cost 8-9% increase**

4. New Business

Mrs. Carrasquillo Lost connection 7:39pm and could not connect back

Motion to approve/deny Ordinance No.2-2020, The Budget and Appropriations Ordinance

Motion to approve Ordinance No. 2-2020, The Budget and Appropriations Ordinance for FY 2020 by: Mrs. Carson Seconded by: Mrs. DaSilvia Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Romano, Mrs. Clancy

Motion to approve/deny Renewal of TBS MyPC and Papercut Lease in the amount of \$1,880.80

Motion to approve Renewal of TBS MyPC and Papercut Lease Motioned by: Mrs. Carson Seconded by: Mrs. Romano Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Romano, Mrs. Clancy

Motion to approve/deny Library Closure for Staff Day on 10/30/20

Motion to approve Library Closure for staff day on 10/30/20. Motioned by: Mrs. Carson Seconded by: Mrs. DaSilvia Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Romano, Mrs. Clancy

5. Adjournment

Next meeting Date- October 19th, 2020 at 7:00pm

Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mrs. DaSilvia Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Romano

Absent: Mr. Young, Mrs. Wells, Mrs. Carasquillo

Meeting Adjourned at 7:48pm

Minutes prepared by: Adriana Romano, Secretary