

# **Regular Meeting Minutes**

## **Monday October 19th, 2020**

### **1. Opening of the Meeting**

#### **Call to order and roll call**

The meeting was called to order at 7:00pm by Mrs. Lisa Carson

Present: Lisa Carson, Stephanie DaSilva, Adriana Romano, Becky Carasquillo, Anne Clancy, Joe Young

Also, Present: Elizabeth Attard, Louis F. Cainkar Ltd., Anna Wiszowaty, Baker Tilly

Absent: Sharon Wells, Director Tim Prendergast

#### **Approval of minutes of the September 21st, 2020 Regular Board Meeting**

Motion to approve the minutes of the September 21th, 2020 Regular Board Meeting. Motioned by: Mrs. Carson  
Seconded by: Mrs. DaSilva Ayes:, Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Clancy,  
Mr. Young

#### **Public Comment**

NONE

### **2. Reports**

#### **Financial Report**

Motion to approve the financial report for September 2020 as presented. Motioned by: Mrs. Carson, Seconded by  
Mr. Young Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Carrasquillo, Mrs. Romano, Mrs. Clancy, Mr. Young

#### **Attorney's Report**

General discussion about open Re-Election positions

#### **President's Report**

None

#### **Director's Report**

- **No. of Items Checked Out: 1636**
- **No. of items renewed: 723**
- **Most Popular Days to Check out Materials: Tuesday and Wednesday**
- **Most Popular time to check out Materials: 2pm**
- **% of patrons checking out items on-site: 72.3%**

- COVID-19
- Staff day final touches
- New IT Contract
- Re-election Information
- Staff Apparel
- Committees meetings

### 3. Discussion

- April 6, 2021 Election Information Update
- Building and Grounds Committee Update
- Technology Update
- 2021 Per Capita Grant Requirement-Chapter 2 Discussion
- Spirit Wear Discussion-Staff to pick
- Committee Meeting Discussion-TABLED

### 4. New Business

#### **Approve/Deny Intergovernmental and Subrecipient Agreement for Coronavirus Relief with Cook County for COVID-19 Relief Funds**

Motion to approve Intergovernmental and Subrecipient Agreement for Coronavirus Relief with Cook County for COVID-19 Relief Funds by: Mrs. Carson Seconded by: Mr. Young Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Romano, Mrs. Clancy, Mr. Young, Mrs. Carasquillo

#### **Approve/Deny Spirit wear purchase up to 24 Shirts at \$30 per Shirt**

Motion to approve Spirit wear up to 24 shirts at \$30 per shirt motioned by: Mrs. Carson Seconded by: Mrs. Carrasquillo Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Romano, Mrs. Clancy, Mr. Young, Mrs. Carasquillo

### 5. Adjournment

#### **Next meeting Date- November 16<sup>th</sup>, 2020 at 7:00pm**

Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mrs. DaSilvia Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Romano, Mr. Young, Mrs. Carasquillo

Absent: Mr. Young, Mrs. Wells

*Meeting Adjourned at 7:27pm*

Minutes prepared by: Adriana Romano, Secretary