**Regular Meeting Minutes**

**Monday August 16th, 2021**

***1. Opening of the Meeting***

**1.01 - Call to order and roll call -** *The meeting was called to order at 7:04pm by Mrs. Lisa Carson*

Present: Lisa Carson, Stephanie DaSilva, Anne Clancy, Joe Young, Sherri Wells, Rodney Cummings

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly,

**1.02 - Approval of minutes of the July 19th, 2021 Regular Board Meeting**

Motion to approve the minutes of the July 19th, 2021 Regular Board Meeting. Motioned by: Mrs. Carson Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Young

**1.03 – Appointment of new trustee**

Motion to appoint Rodney Cummings to the Library Board Meeting. Motioned by: Mrs. Carson Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Young

**1.04 - Public Comment**

None

***2. Reports***

**2.01 - Financial Report**

Motion to approve the financial report for July 2021 as presented. Motioned by: Motioned by: Mrs. Carson Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Cummings, Mr. Young

**2.02 - Attorney’s Report**

 No Report

* 1. **- President’s Report**

No Report

**2.04 - Director’s Report**

* Summer reading program has wrapped up
* Fall program brochures
* Grants

***3. Discussion***

 **3.01 – Discussion on Financial Information**

* Tentative Budget

**3.02 – Discussion on Building Updates**

* Studio GC
* Filled IMRF position
* Flagpole needs

**3.03 – Discussion on Celebrations**

* End of summer reading celebration
* Staff celebrations
* Hodgkins Fest float

**3.04 – Discussion on Technology**

* Server installation

**3.05 – Discussion on Former Staff of Library**

* Passing of former Director Mary Catherine Slater

***4. New Business***

**4.01 – Approve/Deny Tuition Reimbursement**

Motion to approve tuition reimbursement (1st for the fiscal year) for employee Murphy for $2610.50. Motioned by: Motioned by: Mrs. Carson Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Cummings, Mr. Young

Motion to approve tuition reimbursement (1st for the fiscal year) for employee Abarca for $207.00. Motioned by: Motioned by: Mrs. Carson Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Cummings, Mr. Young

**4.02 – Approve/Deny Flag Pole Improvements**

Motion to approve tuition reimbursement (1st for the fiscal year) for employee Murphy for $960.00. Motioned by: Motioned by: Mrs. Carson Seconded by: Mrs. DaSilva - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Cummings, Mr. Young

**5. Adjournment**

* 1. **- Next meeting Date-September 20, 2021 at 7:00pm**

**5.02 - Adjournment of the Meeting**

Motion to adjourn the meeting at 8:36 pm. Motioned by: Motioned by: Mrs. Carson Seconded by: Mr. Young - Ayes: Mrs. DaSilva, Mrs. Carson, Mrs. Clancy, Mrs. Wells, Mr. Cummings, Mr. Young

*Meeting Adjourned at 8:36 pm*

Minutes prepared by: Joseph Young