**Hodgkins Library Meeting**

**Regular Meeting Minutes**

**Monday, January 24th 2022**

***1. Opening of the Meeting***

**1.01 Call to order and roll call**

The meeting was called to order at 6:01 pm by Mrs. Lisa Carson

Present: Mrs. Adriana Romano, Mr. Joe Young, Mrs. Lisa Carson, Mrs. Anne Clancy, Mr. Rodney Cummings (6:50 pm)

Also, Present: Tim Prendergast, Director, Elizabeth Attard, Louis F. Cainkar Ltd.,

Anna Wiszowaty, Baker Tilly.

Absent: Sherri Wells, Stephanie DaSilva

**1.02 Approval of the minutes of the November 21st, 2021 Regular Board Meeting**

Motion to approve the minutes of the 11/21/21 regular board meeting minutes. Motioned by: Mrs. Carson Seconded by: Mrs. Clancy. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young

**1.03 Public Comment**

None

***2. Reports***

**2.01 Financial Report**

Motion to approve the financial reports (Nov & Dec. 21) as presented. Motioned by: Mrs. Carson, Seconded by Mr. Young. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young

**2.02 Attorney’s Report**

Be on lookout for SEI

**2.03 President’s Report**

None

**2.04 Director’s Report**

* Technology grant secured
* Committees should plan on meeting at least once
* Staff training day
* Illinois Library Presents Committee

***3. Discussion***

**3.01 Technology Plan Discussion**

* $30,000 grant spending discussion

**3.02 Hodgkins School Donation Request**

Motion to approve a donation to Hodgkins School for $500. Motioned by: Mrs. Carson, Seconded by Mrs. Romano. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young

**3.03 Audit Discussion**

**3.04 Financial Discussion**

* Lending information preliminary discussion/thoughts

**3.05 Personnel Discussion**

* Tuition reimbursements
* Personnel committee should meet to talk about staff turnover/promotions

**3.06 Statement of Economic Interest Discussion**

**3.07 Illinois Library Presents Discussion**

**3.08 Building Discussion**

***4. New Business***

**Approve/Deny Illinois Library Presents Intergovernmental Agreement**

* Motion to approve $70 made by Mrs. Carson. Seconded by Mrs. Clancy. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young, Mr. Cummings

**Approve/Deny Overdrive Invoice**

* Motion to approve $3,000 to OverDrive, Inc made by Mrs. Carson. Seconded by Mrs. Romano. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young, Mr. Cummings

**Approve/Deny Tuition Reimbursements**

* Motion to approve tuition reimbursement to employee Garcia for $421.50 by Mrs. Carson Seconded by Mr. Cummings. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young, Mr. Cummings
* Motion to approve tuition reimbursement to employee Abarca for $421.50 by Mrs. Carson Seconded by Mrs. Romano. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young, Mr. Cummings
* Motion to approve tuition reimbursement to employee Murphy for $1389.50 by Mrs. Carson Seconded by Mrs. Clancy. Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young, Mr. Cummings

**6. Adjournment**

**Next meeting Date- February 21st, 2022 at 7:00pm**

Motion to adjourn meeting by: Mrs. Carson, Seconded by Mr. Young: Ayes: Mrs. Romano, Mrs. Carson, Mrs. Clancy, Mr. Young, Mr. Cummings

*Meeting Adjourned at 7:20 pm*

Minutes prepared by: Joseph J. Young