**Regular Meeting Minutes**

**Monday November 15, 2021**

***1. Opening of the Meeting***

**1.01 - Call to order and roll call -** *The meeting was called to order at 7:00pm by Mrs. Carson*

Present: Lisa Carson, Stephanie DaSilva, Rodney Cummings, Anne Clancy, Joe Young

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

Absent: Sharon Wells, Adriana Romano\_\_\_\_\_\_\_

**1.02 - Approval of minutes of the October 18th, 2021 Regular Board Meeting**

Motion to approve the minutes of the October 2021 Regular Board Meeting. Motioned by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**1.03 - Public Comment**

None

***2. Reports***

**2.01– Financial Report**

Motion to approve the financial report. Motioned by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**2.02 – Attorney’s Report**

* Levy

**2.03 - President’s Report**

No Report

**2.04 - Director’s Report**

* In Person Programming
* Community Networking
* Staff Professional Development & Library closed 12/3 for PD
* Community Outreach for Building Updates/Remodel

***3. Discussion***

**3.01 – Serving Our Public 4 Chapters 1 & 2 Discussion**

**3.02 – End of Year Celebration Discussion**

* Friday, 1/7/22
  1. **– Compensation Survey Update**
  2. **– Door Opener Quote Update**
  3. **– Logo Project Update**
  4. **- Outerwear Order Discussion**
  5. **- Studio GC Meetings Update**
  6. **- Gayle Shampine Update**

***4. New Business***

**4.01 – Approve/Deny Ordinance 3 - 2021**

* Motion to approve Ordinance 3 – 2021. Motioned by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**4.02 – Approve/Deny 2022 Board Meeting Dates**

* Motion to approve 2022 Board Meeting Dates. Motioned by: Mrs. Carson, Seconded by: Mrs. DaSilva - Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**4.03 – Approve/Deny 2022 Holiday Calendar**

* Motion to approve 2022 Holiday Calendar. Motion to approve Mrs. Carson. Seconded by Mr. Cummings. A yes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**4.04 – Approve/Deny Outerwear Purchase**

* Motion to approve Outwear Purchase $1,100. Motion to approve Mrs. Carson. Seconded by Mrs. Clancy. Ayes: Mrs. Carson, Mrs. DaSilva, Mrs. Clancy, Mrs. Romano, Mr. Young

**4.05 – Approve/Deny Door Opener Purchase**

* Motion to approve Door Opener quote by Suburban Door $5,244. Motion to approve Mrs. Carson. Seconded by Mrs. DaSilva. Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young
* Motion to approve Door Opener quote by Twin Supplies $975. Motion to approve Mrs. Carson. Seconded by Mrs. Clancy. Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**4.06 – Approve/Deny Holiday Party**

* Motion to approve $50 staff gift cards. Motion to approve Mrs. Carson. Seconded by Mrs. Clancy. Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**4.07 – December 20th Regular Minutes**

* Motion to cancel December 20th, 2021 Regular Meeting. Motion to approve cancellation by Mrs. Carson. Seconded by Mr. Young. Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

**5. Adjournment**

**5.01- Next meeting Date-December 20th, 2021 at 7:00pm - Canceled**

**5.02 - Adjournment of the Meeting**

* Motion to adjourn the meeting. Motion to approve cancellation by Mrs. Carson. Seconded by Mr. Young. Ayes: Mrs. Carson, Mr. Cummings, Mrs. DaSilva, Mrs. Clancy, Mr. Young

*Meeting Adjourned at 7:42 pm*

Minutes prepared by: Joseph Young