**Regular Meeting Minutes**

**Monday, February 21st 2022**

***1. Opening of the Meeting***

**1.01 - Call to order and roll call -** *The meeting was called to order at 7:00pm by Mrs. Carson*

Present: Lisa Carson, Sharon Wells, Rodney Cummings, Anne Clancy, Joe Young

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

Absent: Stephanie DaSilva, Adriana Roman

**1.02 - Approval of minutes of the December 6th, 2021 Special Board Meeting**

Motion to approve the minutes of the December 6th, 2021 Special Board Meeting. Motioned by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**1.03 - Approval of minutes of the January 24th, 2022 Regular Board Meeting**

Motion to approve the minutes of the December 6th, 2021 Special Board Meeting. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**1.03 - Public Comment**

None

***2. Reports***

**2.01– Financial Report**

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Clancy - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

* 1. **– Attorney’s Report**

No Report

**2.03 - President’s Report**

No Report

**2.04 - Director’s Report**

* Recap successful year
* Newsletters out
* Staffing

***3. Discussion***

**3.01 – Building Discussion**

* Studio GC
* Roof patch

**3.02 – Serving our Public 4.0 Chapters 1,2,3 Discussion**

* 1. **– Technology Discussion**
  2. **– Recruiting and Retention Discussion**

***4. Closed Session***

Motion to enter into closed session at 7:27 pm. Motioned by: Mrs. Carson, Seconded by: Mrs. Young - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

Present: Lisa Carson, Sharon Wells, Rodney Cummings, Anne Clancy, Joe Young

**4.01 Closed Session**

Resume open session at 7:33 pm. Present: Lisa Carson, Rodney Cummings, Sharon Wells, Anne Clancy, Joe

Young

Also Present: Tim Prendergast, Director and Elizabeth Attard, Louis F. Cainkar Ltd.

**5. New Business**

**5.01 – Approve/Deny Care Roofing Invoice**

* Motion to approve Care Roofing invoice for $831.00. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**5.02 – Approve/Deny SonicWall Invoice**

* Motion to approve RWK invoice for SonicWall Firewall 2 year renewal for $1,527.89. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**5.03 – Approve/Deny Technologies Invoice**

* Motion to approve RWK invoice for iPads and Mac Mini Project for $23,028.38. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**5.04 – Approve/Deny Building Assessment Agreement**

* Motion to approve the Studio GC invoice for $9,750 for a detailed building renovation estimate. Motioned by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**5.05 – Approve/Deny Employee Promotion**

* Motion to approve the promotion of Employee Murphy effective immediately to Librarian. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Clancy, Mrs. Wells, Mr. Young

**6. Adjournment**

**5.01- Next meeting Date March 21st, 2022 at 7:00pm**

**5.02 - Adjournment of the Meeting**

* Motion to adjourn the meeting by Mrs. Carson. Seconded by Mrs. Clancy. Ayes: Mrs. Carson, Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Young

*Meeting Adjourned at 7:50 pm*

Minutes prepared by: Joseph Young