**Regular Meeting Minutes**

**Monday,**

**October 17th, 2022**

***1. Opening of the Meeting***

**1.01 - Call to order and roll call -** *The meeting was called to order at 7:00 pm by Mrs. Carson*

Present: Lisa Carson, Rodney Cummings, Sharon Wells, Anne Clancy, Joe Young, Adriana Romano

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Anne Wiszowaty, Baker Tilly

**1.02 - Approval of minutes of the September 19th, 2022 Regular Board Meeting**

Motion to approve the minutes of the September 19th, 2022 Regular Board Meeting. Motioned by: Mrs. Carson, Seconded by: Mrs. Clancy - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Romano, Mr. Young

**1.03 - Public Comment**

None

***2. Reports***

**2.01– Financial Report**

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Romano, Mr. Young

**2.02 - Attorney’s Report**

* Board elections

**2.03 - President’s Report**

* None

**2.04 - Director’s Report**

* Digitization of files
* Building project updates

***3. Discussion***

* 1. **– Sunday Hours Discussion**
  2. **– Building Inspection Update**
     + - New build vs. Remodel project
       - Results of Studio GC building study
  3. **– Organizational Communication Discussion**
     + - Communication for project
  4. **– End of the year Celebration Discussion**

***4. New Business***

**4.01 – Approve/Deny Sunday Hours Change**

Motion to approve closing on Sundays: Motioned by Mrs. Carson, Seconded by: Mr. Young. Ayes: Mrs. Carson, Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Romano, Mr. Young.

Nays: Mrs. Carson

Motion to approve closing on Sundays: Motioned by Mrs. Wells, Seconded by: Mr. Young. Ayes: Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Romano, Mr. Young. Nays: Mrs. Carson

**4.02 – Approve/Deny Staff Holiday Gifts**

Motion to approve staff holiday gifts tabled

**4.03 - Approve/Deny Building Plan**

Motion to approve option for new building plan vs remodel project at the recommendation of Studio GC building study: Motioned by Mrs. Wells, Seconded by: Mrs. Carson - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Romano, Mr. Young

***5. Adjournment***

**5.01- Next meeting Date November 21, 2022 at 7:00pm**

**5.02 - Adjournment of the Meeting**

* Motioned to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mr. Cummings, Mrs. Wells, Mrs. Clancy, Mr. Young

Absent: Mrs. Romano

*Meeting Adjourned at 8:12 pm*

Minutes prepared by: Joseph Young

