**Regular Meeting Minutes**

**Monday June 19th, 2023**

***1. Opening of the Meeting***

**1.01 - Call to order and roll call -** *The meeting was called to order at 7:01 pm by Mrs. Carson*

Present In-Person: Lisa Carson, Sharon Wells, Adriana Romano, Samantha Johnson,

Present Remotely: Rodney Cummings, Anne Clancy

Absent: Joe Young

Also Present: Executive Director Tim Prendergast; Joe Cainkar, Louis F. Cainkar Ltd.; Joe Lightcap, Baker Tilly (remotely)

**1.02 –** **Approval of the Minutes of the Regular Meeting on May 15th, 2023**

Motion to approve the May 15th, 2023 meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mrs. Clancy, Mr. Cummings, Mrs. Johnson

**1.03 - Approval of the Minutes of the Decennial Committee Meeting on May 15th, 2023**Motion to approve the May 15th, 2023 Decennial Committee meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mrs. Clancy, Mr. Cummings, Mrs. Johnson

**1.04 – Public Comment** There was no public comment.

***2. Reports***

**2.01– Financial Report**

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mrs. Clancy, Mr. Cummings, Mrs. Johnson

**2.02 - Attorney’s Report –** No report

**2.03 - President’s Report –** Mrs. Carson shared that she was recently at a gathering and a patron wanted to acknowledge the staff for their help collecting books for her and introducing her to genres she would not have otherwise read.

 **2.04 - Director’s Report**

* Update on weeding of the collection – over 10,000 items weeded in the last month
* Working to identify the items that should not be stored during demo and construction, e.g. tables, chairs, etc.
* Talks with Studio GC are ongoing
* Has meetings booked with three owners rep firms over the next few weeks, hopes to have them present to the board in July
* Discussed summer programming, now working on fall programs; anticipates a reduction in program offerings starting in March 2024
* He and staff are participating in continuing education and conferences, including Reaching Forward and ALA Annual Conference

***3. Discussion***

* 1. **– Library Regulatory Info**
		+ HB 2789 update regarding state grant implications
	2. **– Building Project Update**
* The concept as presented to the community during the referendum is our intention, but the final shape is still to be determined
* Concern about storm drain underneath current facility, implications for the new build
* Core team could use at least one more person, in addition to an owner’s rep
* For a temporary location the main options seem to be to rent a trailer or buy a residence
* Question of consolidating lots, may have to be done whether we want to or not
	1. **– Technology Distribution Discussion**
		+ iPads need to be collected so they can be directed to the right server to allow for push notifications and other remote capabilities
	2. **– Grants and Foundation News**
		+ Tim is still in the middle of the new building grant application; specifically in the spoil sample phase. A report is expected by Friday.
		+ Tim is also looking into a grant for water permeable pavers from MWRD.
		+ Per capita grant
		+ The Citizens for Hodgkins group disbursed its remaining dollars to the Library Foundation, in the amount of $300. If any trustees are interested in joining the Foundation let him know.
	3. **– Financial Info Update**
		+ B&A ordinance, planned budget
		+ PPRT receipts are still notable, attorney advised planning for a 10% reduction in the next year
	4. **– Louis F. Cainkar Ltd. Financial Presentation**
		+ Mr. Cainkar presented a document explaining different bond issuance scenarios the library could potentially consider when it comes to issuing bonds for construction
		+ If the library works with their firm, they would serve as bond counsel and connect the library with an underwriting firm. They would not fill the role of municipal advisor.

***4. Closed Session***

**4.01 -** Motion to enter closed session, pursuant to the exception in section 2(c)(5) of the Illinois Open Meetings Act, to discuss the purchase of lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Motioned by: Mrs. Carson, Seconded by Mrs. Romano.

Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mrs. Clancy, Mr. Cummings, Mr. Young

Closed session began at 7:42 p.m.

At 8:01p.m., Mrs. Carson motioned to end closed session and resume open session, seconded by Mrs. Romano.

Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mr. Young\

Mrs. Clancy departed the meeting at 8:04 p.m.

***5. New Business***

**5.01 – Approve/Deny FY24 Liability Insurance Quote**

This item was tabled pending answers to questions about coverage for ransomware and cyber extortion.

**5.02 - Approve/Deny Tuition Reimbursement Submission**

Motion to approve tuition reimbursement to Maria Abarca, as presented.

Motion by Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mrs. Wells, Mr. Cummings, Mrs. Johnson

***6. Adjournment***

**6.01 - Next regular meeting date July 17th, 2023 at 7:00pm**

**6.02 - Adjournment of the Meeting at 8:25 p.m.**

* Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Mrs. Romano

**Submitted by:**

Samantha Johnson