

## **Regular Meeting Minutes**

### **Monday October 16th, 2023**

#### **1. Opening of the Meeting**

##### **1.01 - Call to order and roll call -** *The meeting was called to order at 7:03 pm by Mrs. Carson*

Present: Lisa Carson, Sharon Wells, Adriana Romano, Rodney Cummings, Joe Young, Samantha Johnson

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Anna Wiszowaty, Baker Tilly

##### **1.02 - Approval of the Minutes of the Special Meeting August 16th, 2023**

Motion to approve the August 16th, 2023 meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mrs. Johnson - Ayes: Mrs. Carson, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Mr. Young

Abstain: Mrs. Romano

##### **1.03 - Approval of the Minutes of the Regular Meeting September 18th, 2023**

Motion to approve the August 21st, 2023 special meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Mr. Young

##### **1.04 - Public Comment**

- None

#### **2. Reports**

##### **2.01– Financial Report**

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Romano - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Mr. Young

##### **2.02 - Attorney's Report**

- Updates on Paid Leave for All Workers Act
- Owner's Representative Contract will be on agenda for approval.

##### **2.03 - President's Report** – No report

##### **2.04 - Director's Report**

- Construction Timelines
- Business Operations Updates
- Weeding Project

#### **3. Board Trustee Interview**

##### **3.01 - Interview with prospective trustee candidates**

- Candidate Jessica Mills

#### **4. Discussion**

##### **4.01 - Pre-Construction Reimbursement Plan**

##### **4.02 - Bond Paying Agency Plan**

##### **4.03 - Building Discussion**

#### **5. Old Business**

##### **5.01 - Shifting current Board meeting process to adopting consent agenda**

#### **6. New Business**

**6.01 - Shifting current funds (\$450,000) from First National Bank of Brookfield Money Market to PMA Managed Account**

**6.02 - StudioGC Invoice**

- Motion to approve StudioGC invoice for \$8,158.42. Motioned by: Mr. Carson,, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Mr. Young

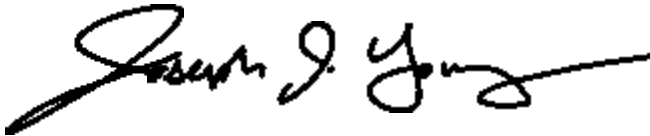
**7. Adjournment**

**7.01 - Next meeting Date November 20th, 2023 at 7:00pm**

**7.02 - Adjournment of the Meeting**

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mrs. Wells, Mr. Cummings, Mrs. Romano, Mrs. Johnson, Mr. Young

*Meeting Adjourned 8:13 pm*

A handwritten signature in black ink, appearing to read "Joseph J. Young". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Minutes prepared by:  
Joseph Young