

Regular Meeting Minutes

Monday, November 20th, 2023

1. Opening of the Meeting

1.01 - Call to order and roll call - *The meeting was called to order at 7:01 pm by Mrs. Carson*

Present: Lisa Carson, Sharon Wells, Adriana Romano, Rodney Cummings, Joe Young, Samantha Johnson, Jessica Mills

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

1.02 - Public Comment

- None

2. New Board Trustee Oath of Office

2.01 - Oath of Office for Jessica Mills

3. Consent Agenda

3.01 - Approval of the Minutes of the Regular Meeting October 16th, 2023

Motion to approve the October 16th, 2023 regular meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Ms. Mills, Mr. Young

3.02- Approval of the Comprehensive Financial Report for the month of October, 2023

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Romano - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Ms. Mills, Mr. Young

4. Monthly Reports

4.01 - Accountant's Report

4.02 - Attorney's Report

- Paid Leave for All Workers Act
- Update leave policy by 12/31

4.03 - President's Report

4.04 - Director's Report

- Staff Day Dec. 1st (Closure of Library)
- Financial operations in house (printing own checks)
- Policy Committee Meeting Dec. 4th

5. Discussion

5.01 - Land Swap Discussion

5.02 - StudioGC Updates

- Site Evaluation Matrix

5.03 - Staff Day Discussion

5.04 - ICS Contract Discussion

5.05 - Holiday Party Discussion

- Library board member and staff holiday party

6. Old Business

7. New Business

7.01 - ICS Contract

Motion to approve ICS Contract. Motioned by: Mrs. Carson, Seconded by: Mr. Cummings - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Ms. Mills, Mr. Young

7.02 - Approve Ordinance 3-2023 Providing for the Levy

Motion to approve Ordinance 3-2023. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Ms. Mills, Mr. Young

7.03 - Staff Apparel Quote

Motion to approve Staff Apparel Quote 4imprint not to exceed \$900.00. Motioned by: Mrs. Carson, Seconded by: Mrs. Romano - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Ms. Mills, Mr. Young

7.04 - Holiday Party

- Library board member and staff holiday party date TBD

7.05 - Staff Day

Motion to approve Library Closure on 12/1 for a staff development day. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson, Ms. Mills, Mr. Young

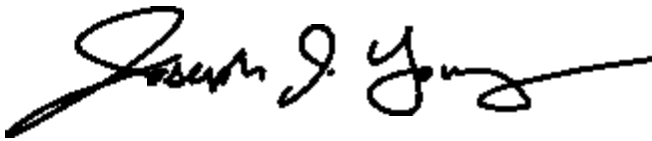
8. Adjournment

8.01 - Next meeting Date December 18th, 2023 at 9:00 pm

8.02 - Adjournment of the Meeting

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Young - Ayes: Mrs. Carson, Mrs. Wells, Mr. Cummings, Mrs. Romano, Mrs. Johnson, Ms. Mills, Mr. Young

Meeting Adjourned 8:46 pm

A handwritten signature in black ink, appearing to read "Joseph J. Young". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Minutes prepared by:
Joseph Young