

**Hodgkins Public Library District
Regular Meeting Minutes
Monday, August 21st, 2023**

1. Opening of the Meeting

1.01 - Call to order and roll call - *The meeting was called to order at 7:00 pm by Mrs. Carson*

Present In-Person: Lisa Carson, Sharon Wells, Adriana Romano, Samantha Johnson, Rodney Cummings

Absent: Joe Young

Vacancies: There is currently one trustee seat vacant.

Also Present: Executive Director Tim Prendergast; Beth Attard, Louis F. Cainkar Ltd.; Dan Eallonardo, Independent Construction Services, Inc. (remotely)

1.02 – Approval of the Minutes of the Regular Meeting on July 17th, 2023

Motion to approve the July 17th, 2023 meeting minutes as amended to show Mrs. Johnson as absent.

Motioned by: Mrs. Carson, Seconded by: Mrs. Wells - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings; Abstain: Mrs. Johnson

1.03 – Public Comment

Mr. Eallonardo introduced himself remotely.

2. Reports

2.01– Financial Report – This item was originally tabled, but was returned to before the close of the meeting. No representative from Baker Tilly was able to arrive to present the report.

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Romano - Ayes: Mrs. Carson, Mrs. Romano, Mrs. Wells, Mr. Cummings, Mrs. Johnson

2.02 - Attorney's Report – Attorney Beth Attard discussed the new law providing paid leave for all workers that is to be effective January 1, 2024. A legal memo will be produced and forwarded with their guidance on how to comply with the law.

2.03 - President's Report – Mrs. Carson shared that a friend had recently been at the Library to renew a passport and reported that employee Katie was very helpful, and wanted to get the word out more about this service the Library provides.

2.04 - Director's Report

- Current trustee vacancy, actively looking for applicants
- Owner's rep officially on board
- Meeting with Studio GC and Village
- Bond proceeds update – IRS rule requiring slight adjustment to plan discussed at August 16th Special Meeting

3. Presentation

3.01 – Presentation from Studio GC

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- Craig Meadows introduced himself as the lead architect on the project, is currently working with Mr. Eallonardo on some other projects
- Provided an update on the status of the building program and addressed the concerns related to merging the multiple lots that are still legal separated on the library's current property; which will be important for proper zoning.
- Also discussed the issue of the main sewer line that extends across the library's property and will have to be relocated if the Library is to build a new building where the current building stands today. Mr. Meadows expects the cost to do so would be at least 200,000 to 300,000 dollars.

4. Discussion

4.01 – Bond Issuance

- Director Prendergast went into more detail about how the bond issuance will proceed, including the 15 day waiting period between both issuances in order to comply with IRS regulation.

4.02 – Construction Operations Discussion

- Content was covered during the earlier presentation by Mr. Meadows.

4.03 – Building Discussion

- Content was covered during the earlier presentation by Mr. Meadows.

4.04 – LIMRiCC IGA

- This item was tabled for the next meeting. Documents will need to be reviewed more in-depth.

4.05 – IPLAR Update

- The report is ready to be submitted.
- There was previously discussion regarding missing minutes from a special meeting in March to present to the public about the referendum. Due to an oversight no minutes were drafted for board approval. Per Attorney Attard the OMA violation statute of limitations has already passed, so it was not advised to draft minutes from the meeting for approval.

5. New Business

5.01 – Long Term Building Plan

- Discussion ensued about what the best long term approach is, particularly due to the main sewer line on the property, including re-examining opportunities elsewhere within town to build the new library. Director Prendergast and Mr. Meadows were directed to engage in conversations with other government bodies to further this cause and ensure all options are evaluated to the fullest extent.

6. Adjournment

6.01 - Next regular meeting date September 18th, 2023 at 7:00pm

6.02 - Adjournment of the Meeting at 8:39 p.m.

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mrs. Romano - Ayes: Mrs. Carson, Mrs. Wells, Mr. Cummings, Mrs. Romano

Submitted by:

Samantha Johnson