

# Regular Meeting Minutes

## Monday, January 15th, 2024

### 1. Opening of the Meeting

**1.01 - Call to order and roll call** - *The meeting was called to order at 7:03 pm by Mrs. Carson*  
Present: Lisa Carson, Jessica Mills, Sharon Wells, Adriana Romano, Rodney Cummings, Joe Young

Absent: Samantha Johnson

Also Present: Director Tim Prendergast, Elizabeth Attard, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

**1.02 - Public Comment** - None

**1.03 - Approval of the Minutes of the Regular Meeting December 18th, 2023**

Motion to approve the December 18th, 2023 regular meeting minutes. Motioned by: Mrs. Carson, Seconded by: Ms. Mills. Ayes: Ms. Mills, Mrs. Carson, Mr. Young

Abstain: Mr. Cummings, Mrs. Romano, Mrs. Wells

### 2. Monthly Report

#### **2.01 - Financial Report**

Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Romano. Ayes: Mr. Cummings, Mrs. Romano, Ms. Mills, Mrs. Carson, Mrs. Wells., Mr. Young

**2.02 - Attorney's Report** - Decennial Committee must meet 2 more times and submit report by November, 2024

**2.03 - President's Report** - Staff and board holiday party rescheduled for Fri. Jan. 26th

#### **2.04 - Director's Report**

- New Building Update
- RAILS News
- Staffing Update
- Building Update #2 - Leak in women's restroom & HVAC issues

### 3. Discussion

**3.01 - StudioGC Updates** - Existing Site Layout Options

**3.02 - ICS Update** - Will investigate modular buildings and other construction trailer options and their prices

**3.03 - Building Grant Update** - Submitting for a \$125,000 matching grants through the state

**3.04 - Bond Update** - Bond issuance now complete

### 4. Old Business - No Old Business

### 5. New Business

**5.01 - StudioGC Invoice** - Motion to approve StudioGC Invoice for \$22,600. Motioned by Mrs. Carson. Seconded by: Mrs. Romano. Ayes: Mr. Cummings, Mrs. Romano, Ms. Mills, Mrs. Carson, Mrs. Wells., Mr. Young

#### **5.02 - Tuition Reimbursement**

Motion to approve tuition reimbursement to Employee Fatima Garcia for \$295.50. Motioned by Mrs. Carson. Seconded by: Mr. Cummings. Ayes: Mr. Cummings, Mrs. Romano, Ms. Mills, Mrs. Carson, Mrs. Wells., Mr. Young

#### **5.03 - Conference Reimbursement**

Motion to approve ILA Conference Reimbursement to Executive Director Prendergast for \$1017.37. Motioned by Mrs. Carson. Seconded by: Mrs. Wells. Ayes: Mr. Cummings, Mrs. Romano, Ms. Mills, Mrs. Carson, Mrs. Wells., Mr. Young

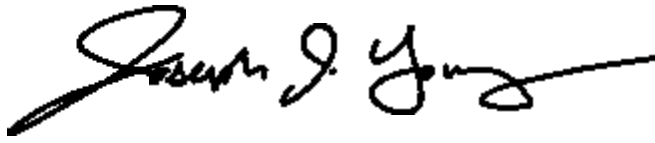
### 6 Adjournment

**6.01 - Next meeting Date February 19th, 2024 at 7:00 pm**

**6.02 - Adjournment of the Meeting**

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Young Ayes: Mr. Cummings, Mrs. Romano, Ms. Mills, Mrs. Carson, Mrs. Wells., Mr. Young

*Meeting Adjourned 7:43 pm*

A handwritten signature in black ink, reading "Joseph J. Young". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Minutes prepared by:  
Joseph Young