

Regular Meeting Minutes
Monday, November 18th, 2024

1. Opening of the Meeting

1.01 - Call to order and roll call - *The meeting was called to order at 7:00 pm by Mrs. Carson*

Present: Lisa Carson, Jessica Mills, Sharon Wells, Samantha Johnson, Joe Young

Absent: Rodney Cummings

Also Present: Director Tim Prendergast, Elizabeth Blood, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly, Dan Eallonardo ICS, Christina Lee (public)

1.02 - Public Comment - None

1.03 - Approval of the Minutes of the Regular Meeting October 21st, 2024

Motion to approve the October 21st, 2024 regular meeting minutes. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells., Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

1.04 - Approval of the Minutes of the Policy Committee Meeting November 4th, 2024

Motion to approve the Finance Committee regular meeting minutes. Motioned by: Mrs. Carson, Seconded by: Ms. Mills. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

2. Monthly Report

2.01 - Financial Report - Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Johnson. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

2.02 - Attorney's Report - No report

2.03 - President's Report - No report

2.04 - Director's Report

- Site updates - Kimball Park District Property site to include small parking lot (4-5 space for handicapped spaces).
- Bids due 11/22/24
- Environmental inspection of the current building scheduled to take place
- Consolidating the collection to prepare for move
- HVAC update - main unit up and running again
- Audit Update - good financial position
- Special Meeting 12/3 @ 7 pm
- Newsletter/Website Info - waiting until after bid to include updates to community

3. Discussion

3.01 - Building Update Discussion

- Bid opening in Friday, 11/22/24
- Temporary site on Kimball Park District Property
- Looking at Mobile Office Trailer 60'x24'
- Environmental study for current building before demolition

3.02 - Elections Update

- Election updates regarding open seats and upcoming elections

3.03 - Policy Committee Update

- Discussion on creation of a policy related to financial reserves and establishing a fund balance target.

- Committee recommended not establishing a fund balance policy at this time and to revisit after completion of the new building project.

4. New Business

4.01 - Approve/Deny ICS Invoices

Motion to approve ICS Invoice for \$3,080.00. Motioned by: Mrs. Carson. Seconded by: Mr. Young. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

4.02 - Approve/Deny Zions Bank Bond Payment

Motion to approve Zions Bank Bond Payment of \$119,000. Motioned by: Mrs. Carson. Seconded by: Mrs. Johnson. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

4.03 - Approve/Deny Lyons Township TST Bond Payment

Motion to approve Lyons Township TST Bond Payment of \$149,060. Motioned by: Mrs. Carson. Seconded by: Ms. Wells. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

4.04 - Approve/Deny 2025 Levy

Motion to approve 2025 Levy Ordinance. Motioned by: Mrs. Carson. Seconded by: Mr. Young. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

4.05 - Approve/Deny Armadillo Environmental Quote

Motion to approve Armadillo Environment Quote not to exceed \$2,705.00. Motioned by: Mrs. Carson. Seconded by: Mr. Mills. Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

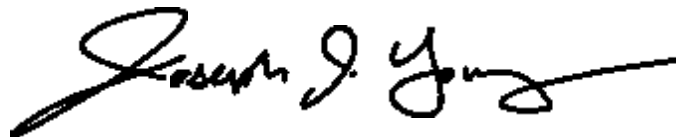
5. Adjournment

5.01 - Next meeting Date December 16th, 2024 at 7:00 pm

5.02 - Adjournment of the Meeting

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Young Ayes: Ms. Mills, Mrs. Carson, Mrs. Wells, Mrs. Johnson, Mr. Young

Meeting Adjourned 7:54pm. Minutes prepared by: Joseph Young

A handwritten signature in black ink, appearing to read "Joseph J. Young", with a long horizontal flourish extending to the right.