

**Regular Meeting Minutes**  
**Monday, June 16th, 2025**

**1. Opening of the Meeting**

**1.01 - Call to order and roll call** - *The meeting was called to order at 7:00 pm by Mrs. Carson*

Present: Lisa Carson, Christina Lee, Samantha Johnson, Sharon Wells, Rodney Cummings, Joe Young

Absent: Jessica Mills

Also Present: Elizabeth Blood, Louis F. Cainkar Ltd., Joe Lightcap, Baker Tilly

**1.02 - Approval of the Regular Board Meeting Minutes May 19th, 2025**

Motion to approve the May 19th, 2025 Meeting with changes. Motioned by: Mrs. Carson, Seconded by:

Mrs. Johnson Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

**2. Monthly Report**

**2.01 - Financial Report** - Motion to approve the financial report as presented. Motioned by: Mrs. Carson, Seconded by: Mrs. Wells. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

**2.02 - Attorney's Report** - No report

**2.03 - President's Report** - No report

**2.04 - Director's Report**

- Working with community partners on furniture/items donations
- Preparing for move to temporary location
- BoardDocs update

**3. Discussion**

**3.01 - Construction Update**

- Working with general contractor to get project started
- Working with ComEd to disconnect power at old library
- Tentative moving date for Monday 6/23

**3.02 - FY26 Calendars Discussion**

- Board meeting dates for FY26
- Library closure dates for FY26

**3.03 - RAILS/SWAN Service Update**

- Walkthrough of temporary site
- Temporary stop on collection and reopen once library is reopened

**3.04 - BoardDocs Update**

- Cost of BoardDocs increasing & discussion on advantages of cost increase to \$4,500 (initial quote was \$5,500).

**4. Closed Session**

**4.01 - Motion to enter closed session**

- No motion to enter closed session

**5. New Business**

**5.01 - Approval of ICS Invoice**

- Motion to approve ICS Invoice \$3,620.50. Motioned by: Mrs. Carson. Seconded by: Mr. Young. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

**5.02 - Approval of WillScot Invoice**

- Motion to approve WillScot Invoices of \$3,198.00 (moving charges). Motioned by: Mrs. Carson. Seconded by: Mrs. Lee. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

**5.03 - Approval of FY26 Holiday Calendar**

- Motion to approve FY26 Holiday Calendar. Motioned by: Mrs. Carson. Seconded by: Mr. Young. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

**5.04 - Approval of FY26 Board Meeting Calendar**

- Motion to approve FY26 Board Meeting Calendar. Motioned by: Mrs. Carson. Seconded by: Mrs. Wells. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

**5.05 - Approval of FY26 Wages**

- Motion to approve FY26 Wages as presented. Motioned by: Mrs. Carson. Seconded by: Mr. Young. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

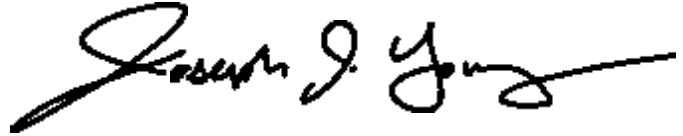
**6. Adjournment**

**6.01 - Next meeting Date July 21st, 2025**

**6.02 - Adjournment of the Meeting**

- Motion to adjourn meeting by: Mrs. Carson, Seconded by: Mr. Young. Ayes: Mrs. Wells, Mrs. Carson, Ms. Lee, Mrs. Johnson, Mr. Cummings, Mr. Young

*Meeting Adjourned 7:36 pm. Minutes prepared by: Joseph Young*

A handwritten signature in black ink, reading "Joseph J. Young". The signature is written in a cursive style with a long horizontal flourish extending to the right.